

**SANTEE SCHOOL DISTRICT  
REGULAR MEETING  
OF THE BOARD OF EDUCATION**

June 17, 2003  
**MINUTES**

Douglas E. Giles  
Educational Resource Center  
9619 Cuyamaca Street  
Santee, California

**A. OPENING PROCEDURES**

1. Call to Order and Welcome

President Ryan called the meeting to order at 7:00 p.m.

Members present:

Barbara Ryan, President  
Dianne El-Hajj, Vice President  
Cathy Abel, Clerk  
Dustin Burns, Member  
Julie McIntosh, Member

Staff present:

Marcia Johnson, Superintendent and Secretary to the Board  
Carolyn Harness, Assistant Superintendent, Business Services  
Lisbeth Johnson, Assistant Superintendent, Educational Services  
Sue Yakubik, Assistant Superintendent, Human Resources  
Aretta Schaffer, Recording Secretary

2. President Ryan invited Marcia Johnson, Superintendent, to lead the members, staff and audience in the Pledge of Allegiance. The Santee Honor Band played the National Anthem.

3. Approval of Agenda

It was moved and seconded to approve the agenda.

<b>Motion:</b>	<b>McIntosh</b>
<b>Second:</b>	<b>Abel</b>
<b>Vote:</b>	<b>5 – 0</b>

**B. REPORTS AND PRESENTATIONS**

1. Superintendent's Report

- 1.1. Requests for Use of Facilities
- 1.2. Enrollment Report
- 1.3. Developer Fees Collection Report
- 1.4. Schedule of Upcoming Events

Rio Seco students in kindergarten, grades 1 and 2 sang and performed for retiring Superintendent Marcia Johnson. They were led by teachers Donna Bloomer, Kathy Sibayan, Diana Moore and Renee Marino. The Board presented the Superintendent with framed artwork created by Carlton Oaks third grade student Katelyn Karl, from Andrea Freedman's class. Mrs. Johnson thanked the Board for 22 beautiful years.

Dr. Rudy Castruita, County Superintendent of Schools, honored Marcia Johnson with a resolution for her 33 years in education and recognizing that she was driven to always make decisions based on what is best for kids.

2. Presentation Recognizing Volunteers of the Year

The following individuals were named by their school sites and presented to the Board as Volunteers of the Year.

Cajon Park	Karen McShane
Carlton Hills	Shelley Espley
Carlton Oaks	Ianne Pruss
Chet F. Harritt	Joan Mutter
Hill Creek	Gail Hogenbirk
Pepper Drive	Cindie Rocco
Prospect Avenue	Handley Cook
Rio Seco	Karen Keene
Santee	Costco Volunteers
Sycamore Canyon	Karen Fleck

3. Recognizing Outstanding Student Achievement

Students from each school, nominated by their respective principal with input from staff, were presented to the Board for outstanding achievement. The Board honored 27 students with a certificate of recognition.

**C. PUBLIC COMMUNICATION**

President Ryan invited members of the audience to address the Board about any item not on the agenda. There were no public comments.

**D. PUBLIC HEARINGS**

1. 2003-04 Santee School District Budget

President Ryan opened the public hearing for comments on the 2003-04 District budget. There were no public comments.

**E. CONSENT ITEMS**

Items listed under Consent are considered to be routine and are all acted on by the Board with one single motion. It was moved and seconded to approve Consent Items with Item E.2.10. held for separate consideration.

<b>Motion:</b>	<b>El-Hajj</b>	
<b>Second:</b>		<b>McIntosh</b>
<b>Vote:</b>	<b>5 – 0</b>	

**Superintendent**

- 1.1. Approval of Minutes
- 1.2. Consideration to Cancel July 1, 2003, Board of Education Meeting

**Business Services**

- 2.1. Approval of Travel Requests
- 2.2. Approval/Ratification of Expenditure Warrants
- 2.3. Approval/Ratification of Purchase Orders
- 2.4. Approval of Financial Reports
- 2.5. Approval/Ratification of Revolving Cash Reports
- 2.6. Acceptance of Donations
- 2.7. Authorization to Change Site on Bid #2003-01-004, Air Handler Replacement, From Sycamore Canyon to Prospect Avenue
- 2.8. Adoption of Resolution #0203-31 for Transfer Between the General Fund and All Other Funds
- 2.9. Adoption of Resolution #0203-32 for Flexibility Transfer From Certain Accounts with Restricted Ending Balances to the General Fund, in Accordance with SBX1 18
- 2.10. held for separate consideration
- 2.11. Authorization to Seek Bids for Milk and Milk By Products

- 2.12. Approval of Interdistrict Attendance Agreement

**Educational Services**

- 3.1. Approval of Annual Evaluation of the Alternative Education School  
3.2. Approval of the Academic Performance Index (API) School Site Grant Awards for Cajon Park, Carlton Oaks, Hill Creek, and Prospect Avenue Schools

**Human Resources**

- 4.1. Personnel, Regular, with a copy to be made a part of the minutes. Consultants approved: none  
4.2. Approval of Shared Classroom Teaching Assignments for 2003-2004

For separate consideration:

- E.2.10. Approval of Outdoor Education Contracts

Due to his employment in the outdoor education program, Member Burns asked to abstain. It was moved and seconded to approve the outdoor education contracts.

**Motion:** Abel  
**Second:** McIntosh  
**Vote:** 4 – 1 (Burns: abstain)

**F. DISCUSSION AND/OR ACTION ITEMS**

**Superintendent's Office**

- 1.1. Approval of Superintendent's Contract

It was moved and seconded to approve a contract for the new superintendent, Dr. Lisbeth Johnson. President Ryan introduced Dr. Johnson to the audience. Rich Thome, consultant from the San Diego County Office of Education who assisted the Board in their search, was also introduced and thanked. Dr. Johnson thanked the Board for their support while she was an assistant superintendent and for selecting her as Superintendent.

**Motion:** Abel  
**Second:** El-Hajj  
**Vote:** 5 – 0

**Business Services**

- 2.1. Approval of 2002-03 Budget Revisions for May

Carolyn Harness reported an estimated uncommitted ending balance of \$57,000 at this time. It was moved and seconded to approve the May budget revisions.

**Motion:** McIntosh  
**Second :** Burns  
**Vote:** 5 – 0

- 2.2. Discussion and Approval of 2003-04 Adopted Budget

The 2003-04 budget is presented for approval and with gratitude to all those who contributed suggestions for budget reductions. The budget is balanced at this time and is built on 7,138 ADA, a protected enrollment basis for next year. When a state budget is adopted, a revised adopted District budget will be brought to the Board. It was moved and seconded to approve the 2003-04 Adopted Budget.

**Motion:** Burns  
**Second:** El-Hajj  
**Vote:** 5 – 0

2.3. Discussion of Possible Parcel Tax

This is a preliminary discussion should the Board decide to proceed with a parcel tax. Superintendent Johnson believes that a parcel tax is critical because of the continued need for budget cuts in future years. She volunteered her services to assist with passing a parcel tax. In order to bring a parcel tax before the voters in November, the Board would be required to adopt a resolution no later than August 8. The Superintendent asked Board members for basic information on the contents of the resolution.

Member Abel would support placing a parcel tax on the ballot. Member El-Hajj stated that she could support a parcel tax if the funds were targeted for a specific goal. Member McIntosh does not support a parcel tax. She believes that the obstacles will be a weak economy and short –term funds from a parcel tax. Member Burns believes that community input shows that any tax should address specific needs. President Ryan supports a parcel tax because we have no choice. The community should have the opportunity to fund programs before the Board is required to make further cuts.

Carolyn Harness suggested a Board workshop with legal counsel to work through the necessary language of a resolution. Ideas generated for revenue from a parcel tax: music program, technology, keeping a school open, maintaining class size. A parcel tax would not fund salary increases. Staff will organize a parcel tax workshop.

### **Educational Services**

#### 3.1. Approval of Single School Site Plans

Single School Site Plans are annually presented to the Board for approval. Amendments in the plans are the allocations for specific programs and activities supporting student achievement. It was moved and seconded to approve the Single School Site Plans.

**Motion:** Burns  
**Second:** Abel  
**Vote:** 5 – 0

#### 3.2. Approval of Administrative Recommendations for Districtwide K-8 Language Arts Textbooks Adoption

This item will require three separate actions by the Board. The first action seeks approval of the vote by the teachers to adopt language arts materials. Pat Shaw reported that 94 percent of teachers voting supported Houghton Mifflin for grades K-5 and 85 percent of teachers voting in grades 6-8 supported Holt. It was moved and seconded to approve the vote for adoption.

**Motion:** El-Hajj  
**Second:** Abel  
**Vote:** 5 – 0

Next, the Board was asked to approve the purchase of the Holt program for grades 6-8 with a fall implementation date. Dr. Shaw believes that new materials will help our grade 6-8 program. In grades 6-8, 57 percent of students scored below the proficiency level in the California Standards Test. All junior high teachers supported the purchase of these materials and 95 percent of 6<sup>th</sup> grade teachers feel this material is a must for student success.

The Board entered into discussion about the funding source to use for purchasing the materials in the amount of \$215,000. President Ryan does not support the purchase from Schiff-Bustamonte textbook funds because she prefers to save those funds. She believes the funds in that program should be kept as part of a reserve for future action. It was moved and seconded to purchase of Holt language arts program for grades 6-8 for fall implementation.

**Motion:** McIntosh  
**Second:** El-Hajj  
**Vote:** 4 – 1 (Ryan: no)

Finally, the Board was asked to approve Tier One “trainer-of-trainers” implementation for grades K-5. Three teachers at each grade level will be trained. Dr. Shaw recommends full implementation for grades K-5 in the fall of 2004. In grades 2-5, 50 percent of students do not achieve standards proficiency.

Member McIntosh asked for assurance that teachers at every grade level will be named trainers. Dr. Shaw gave her that assurance. It was moved and seconded to approve Tier One implementation in grades K-5 for three teachers per grade level at a cost of \$40,000 with full implementation in the fall of 2004. The cost of full implementation is approximately \$895,000.

**Motion:** Burns  
**Second:** McIntosh  
**Vote:** 5 – 0

#### 3.3. Approval of the Quality School Portfolio (QSP) Academic Data Management Program for Professional Development

QSP appears to be a data management system that can assist the District in meeting academic data management needs. It is a web-based tool that can impact decision-making on student achievement

measures and has been developed at UCLA with funding from the U.S. Department of Education. Training in July will assist staff in making a decision to pilot QSP next year.

It was moved and seconded to approve the participation in the QSP professional development program with travel expenses paid by the District. A grant from UCLA will cover the training costs.

**Motion:** Burns  
**Second:** Abel  
**Vote:** 5 – 0

#### **Human Resources**

- 4.1. Adoption of Resolution to Reduce Hours and/or Work Year of Identified Classified Employees and to Lay Off Identified Classified Employees

It was moved and seconded to lay off six classified employees due to the closure of Santee School.

**Motion:** Burns  
**Second:** McIntosh  
**Vote:** 5 – 0

- 4.2. Approval of Revised Declaration of Need for Fully Qualified Educators

A revision to the previously approved Declaration of Need for Fully Qualified Educators is requested in order to accommodate a teacher whose special education credential will expire in September 2003. She wishes to participate in an Individualized Internship Certificate Program in order to continue teaching. It was moved and seconded to approve the revision to the Declaration of Need.

**Motion:** Burns  
**Second:** Abel  
**Vote:** 5 – 0

#### **G. BOARD POLICIES AND BYLAWS**

1. First Readings

- 1.1. Review/Revision: BP 1312.1, Complaints About School District Personnel

Any suggested changes may be submitted to Sue Yakubik prior to the second reading at the next meeting.

2. Second Readings (none)

#### **H. BOARD COMMUNICATION**

Member Burns thanked Superintendent Johnson for her years of service and stated that he will miss her for her compassion and team work

President Ryan asked for Board cooperation to write letters to the state legislature in support of ACA 4, the parcel tax majority vote, and also on the passage of a state facilities bond. Administration will prepare the letters.

#### **I. CLOSED SESSION**

President Ryan announced that the Board would meet in closed session for:

1. Public Employee Discipline/Dismissal/Release
2. Conference with Labor Negotiator

*Agency Negotiator: Sue Yakubik, Assistant Superintendent, Human Resources*

*Employee Organizations: Santee Teachers Association (STA)  
California School Employees Association (CSEA)*

3. Student Discipline Matters
4. Public Employee Appointment: Superintendent

The Board entered closed session at 9:40 p.m.

**J. RECONVENE TO PUBLIC SESSION/ ADJOURNMENT**

The Board reconvened to public session at 1:00 a.m. No action was reported. The June 17, 2003, regular meeting adjourned at 1:00 a.m.

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Cathy Abel, Clerk

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Lisbeth Johnson, Secretary